



Account Creation Process

Welcome

This document gives you the steps to follow to create and account and add members to your account register using your organization’s TeamSideline Site.

Note: Do not use this process at www.teamsideline.com – use the TeamSideline Site that your sport organization is using that has been customized for the organization.

Player Registration Process	
Step	Action
1	<p>Sign In</p> <p>Go to your Organization’s site and click the Sign In link in the upper right-hand corner. If this is your first time on the site and you need to create an account, click the “First time signing into this site? Create a new account” link.</p>
2	<p>Create Account</p> <p>You will now fill out the required information to create an account. Just complete the fields listed and click "Sign Up."</p>
3	<p>Add Members</p> <p>Once you click “Sign Up” you will be taken to the Members page. Here you can add Children and additional Parents to your account.</p> <p>Step 1: Click the Add Child button to add your child(ren) to your account. Step 2: Click the Add Parent button to add additional Parents or Guardians to your account. Step 3: Click the Enroll button to continue the Enrollment process.</p> <p>Please note this is not your roster. Do not add players that are on your team, only your personal family.</p>
4	<p>Enroll</p> <p>Once you have added all your Members, click the Enroll button to proceed.</p>